



**Creating and Updating IFSC**

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# Introduction

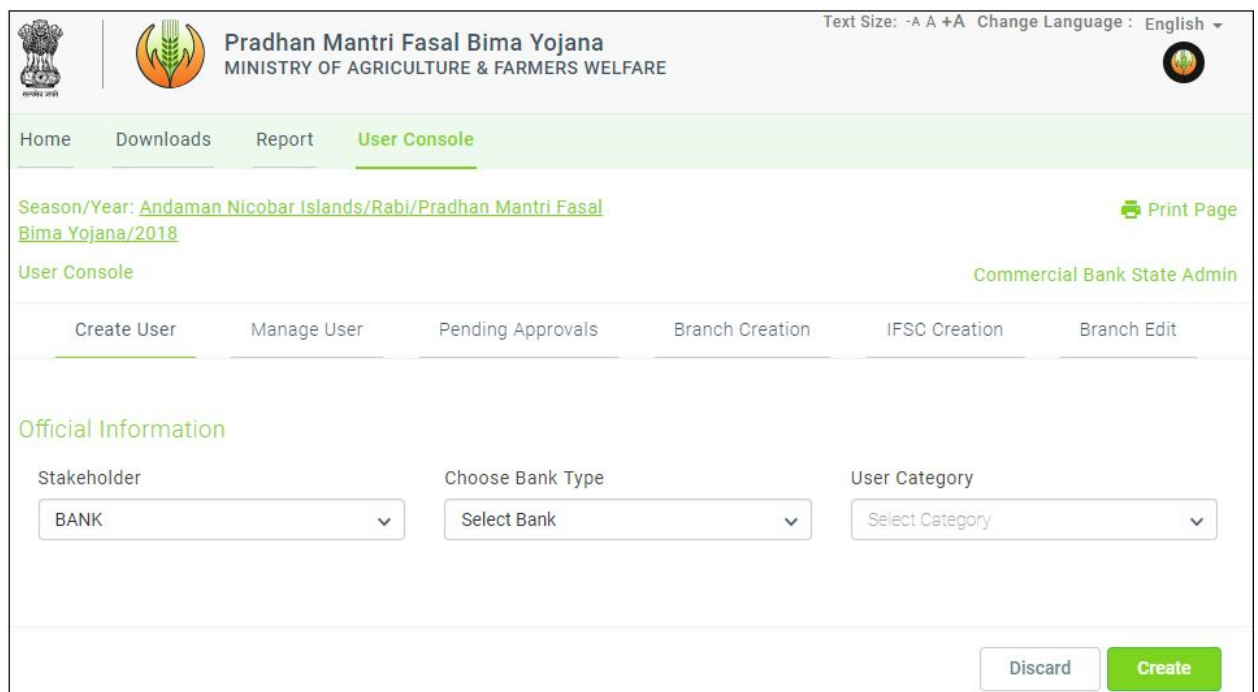
To create and update the IFSC code of a bank branch, you can use the User Console options on the PMFBY portal. The following types of users can create and update the bank IFSC code:

- Bank State Head
- Bank HO

## Accessing the User Console options

To display the User Console:

1. Log into the PMFBY portal as a **Bank State Head** or **Bank HO**.
2. Select the required season.
3. Click **Submit**. The Home screen is displayed.
4. Click the **User Console** tab. The User Console options are displayed:



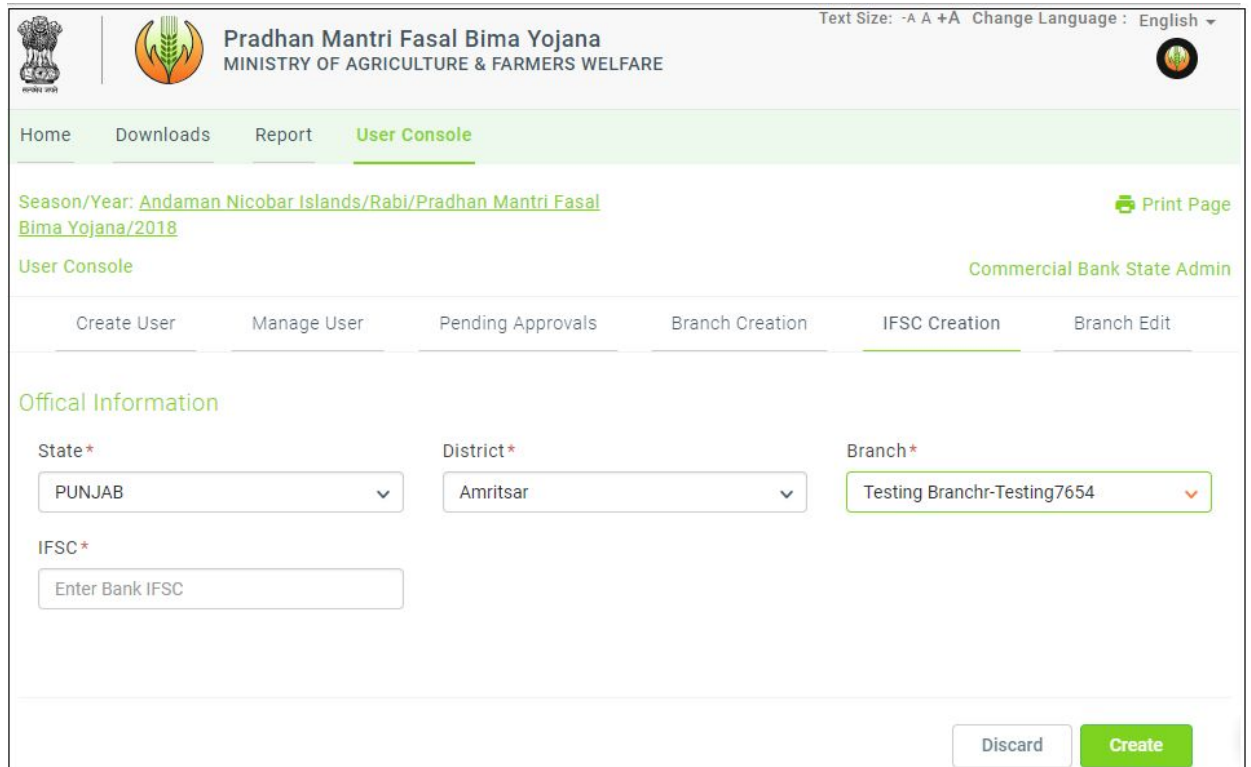
The screenshot displays the PMFBY User Console interface. At the top, there is a header with the PMFBY logo, the text "Pradhan Mantri Fasal Bima Yojana" and "MINISTRY OF AGRICULTURE & FARMERS WELFARE", and a language dropdown set to "English". Below the header is a navigation bar with tabs: "Home", "Downloads", "Report", and "User Console" (which is highlighted). The main content area shows the "User Console" section with a sub-tab "Create User" selected. Other sub-tabs include "Manage User", "Pending Approvals", "Branch Creation", "IFSC Creation", and "Branch Edit". The "Official Information" section contains three dropdown menus: "Stakeholder" (set to "BANK"), "Choose Bank Type" (set to "Select Bank"), and "User Category" (set to "Select Category"). At the bottom right, there are "Discard" and "Create" buttons.

# IFSC Creation

Using the IFSC Creation tab on the User Console, you can, you can create a code.

To create an IFSC code:

1. Access the User Console options.
2. Click the **IFSC Creation** tab on the User Console.
3. Select the required state, district, and branch from the given drop-down lists.



The screenshot shows the 'IFSC Creation' tab selected in the 'User Console'. The page header includes the Pradhan Mantri Fasal Bima Yojana logo and the text 'Pradhan Mantri Fasal Bima Yojana MINISTRY OF AGRICULTURE & FARMERS WELFARE'. The navigation menu includes 'Home', 'Downloads', 'Report', and 'User Console'. The main content area shows 'Season/Year: Andaman Nicobar Islands/Rabi/Pradhan Mantri Fasal Bima Yojana/2018' and a 'Print Page' button. Below this, there are tabs for 'Create User', 'Manage User', 'Pending Approvals', 'Branch Creation', 'IFSC Creation', and 'Branch Edit'. The 'IFSC Creation' tab is active, showing a form with the following fields:

- Official Information**
- State \***: PUNJAB (dropdown)
- District \***: Amritsar (dropdown)
- Branch \***: Testing Branchr-Testing7654 (dropdown)
- IFSC \***: Enter Bank IFSC (text box)

At the bottom right, there are two buttons: 'Discard' and 'Create'.

4. Specify the bank IFSC code in the **IFSC** text box.
5. Click **Create**.

# IFSC Updation

Using the Branch Edit tab on the User Console, you can update an existing IFSC code.

To edit an IFSC code:

1. Access the User Console options.
2. Click the **Branch Edit** tab on the User Console screen. The Branch Information screen is displayed, as shown in the following figure:

The screenshot displays the Pradhan Mantri Fasal Bima Yojana (PMFBY) User Console interface. The header includes the government logo, the PMFBY logo, and the text "Pradhan Mantri Fasal Bima Yojana MINISTRY OF AGRICULTURE & FARMERS WELFARE". The user is logged in as "Commercial Bank State Admin". The navigation menu includes "Home", "Downloads", "Report", and "User Console". The "User Console" section shows the "Branch Edit" tab selected. The "Branch Information" form contains the following fields:

- State\* (dropdown menu)
- District\* (dropdown menu)
- Bank Name (text box)
- Branch\* (dropdown menu)
- New Branch Name\* (text box)
- IFSC\* (text box)
- District\* (dropdown menu)
- Address\* (text box)
- MICR Code (text box)
- RBI Part One Code (text box)
- RBI Part Two Code (text box)

Below the form, there is a declaration checkbox:  I have checked the details of this branch and I will be responsible for any wrong updation. At the bottom right, there are "Discard" and "Submit" buttons.

3. Select the required state, district, and branch from the given drop-down lists.
4. Specify the new bank IFSC code in the **IFSC** text box.
5. Click on the declaration checkbox.
6. Click **Submit**.